

(2018)

Giving direct feedback to observers

TRIP DETAILS									
OBSERVER NAME	OBSERVER PROGRAMME			OBSERVER TRIP ID NUMBER			VESSEL NAME		
PORT OF DEPARTURE	DATE OF DEPARTURE YY MM DD 			PORT OF ARRIVAL			DATE OF ARRIVAL YY MM DD 		
DEBRIEFING DETAILS									
NAME OF DEBRIEFER	START OF DEBRIEF Date & Time YY MM DD hhmm 				END OF DEBRIEF Date & Time YY MM DD hh mm 				
if any pre-debriefing									
NAME OF pre-DEBRIEFER	START OF pre-DEBRIEF Date & Time YY MM DD hhmm 				END OF pre-DEBRIEF Date & Time YY MM DD hh mm 				

Before debriefing starts

- The debriefer should ensure that the correct header details have been filled in on every form. If this has not been done all of the forms should be handed back to the observer and they should be asked to correct and complete the header details on all forms.
- The debriefer should ask the observer to check that the start of set date and times are consistent across all forms. An optional worksheet is provided on the next page to help, if this work is necessary.

This form is optional, it may help if there are problems with the observer's start of set times. Write out the start of set times recorded on PS 2 and then compare to each type of forms if necessary.

Set Start Times

[illegible]

DEBRIEFER: Cross-check that all forms, the trip report and the journal have been submitted and cross-check with the workbook reference page and the written report section 1.0 Background.

FORM VERSION

PS Workbook was revised 2018	Y	N	If no, year is:	
PS Trip report was revised 2018	Y	N	If no, year is:	
PS-4 forms were revised 2018	Y	N	If no, year is:	
Extra PS-2 forms were revised 2018	Y	N	If no, year is:	
Extra PS-3 forms were revised 2018	Y	N	If no, year is:	
Extra GEN-5 forms were revised 2018	Y	N	If no, year is:	
Observer Journal was revised 2018	Y	N	If no, year is:	

ALL FORMS - HEADER DETAILS

Observer Name	Cc	Inc	InR	Er	ErR	X
Observer trip ID No.	Cc	Inc	InR	Er	ErR	X
Vessel Name	Cc	Inc	InR	Er	ErR	X
Page Numbers	Cc	Inc	InR	Er	ErR	X

SUP-2 WORKBOOK REFERENCE FORM

Observer Programme Details	Cc	Inc	InR	Er	ErR	X
Special Projects	Cc	Inc	InR	Er	ErR	X
Forms Management	Cc	Inc	InR	Er	ErR	X

FORM VERSION + HEADER DETAILS + SUP-2 FORM

DEBRIEFER: Cross- check the data fields by questioning, by reading the comments, the journal and written report sections 2.0.

PS-1 FORM page 1 GENERAL INFORMATION FORM

A complete set	Cc	Inc	InR	Er	ErR	X
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TRIP DETAILS

Observer programme	Cc	Inc	InR	Er	ErR	X
Observer name & nationality	Cc	Inc	InR	Er	ErR	X
Trip ID number	Cc	Inc	InR	Er	ErR	X
Trip start and trip end location	Cc	Inc	InR	Er	ErR	X
Trip start (ship's date and time)	Cc	Inc	InR	Er	ErR	X
Trip end (ship's date and time)	Cc	Inc	InR	Er	ErR	X
Vessel name	Cc	Inc	InR	Er	ErR	X
Fishing Permits / Lic no.s	Cc	Inc	InR	Er	ErR	X
Vessel departure port & vessel departure date	Cc	Inc	InR	Er	ErR	X

PS-1 FORM + TRIP DETAILS

Revise

Well Done!

RGKT ☺ / ☹

DEBRIEFER: Cross- check the data fields by questioning, by reading the comments, the journal and written report sections 4.1.

VESSEL CHARACTERISTICS

Vessel Owner	Cc	Inc	InR	Er	ErR	X
Country Registration No.	Cc	Inc	InR	Er	ErR	X
IRCS & flag	Cc	Inc	InR	Er	ErR	X
UVI	Cc	Inc	InR	Er	ErR	X
Length and GT / GRT	Cc	Inc	InR	Er	ErR	X
Number of speed boats	Cc	Inc	InR	Er	ErR	X
Do tender boats work with catchers	Cc	Inc	InR	Er	ErR	X
Net skiff engine (make and power)	Cc	Inc	InR	Er	ErR	X
Cruising speed	Cc	Inc	InR	Er	ErR	X
Helicopter - make and model	Cc	Inc	InR	Er	ErR	X
Helicopter - registration no.	Cc	Inc	InR	Er	ErR	X
Helicopter - effective range	Cc	Inc	InR	Er	ErR	X
Helicopter- colour	Cc	Inc	InR	Er	ErR	X
Helicopter - No. of vessels the heli services	Cc	Inc	InR	Er	ErR	X

VESSEL CHARACTERISTICS

Revise

Well Done!

RGKT ☺ / ☹

DEBRIEFER: Cross-check the data fields by questioning the observer and by reading the comments, the journal and written report sections 4.3 (4.3.1 and 4.3.2)

FISHING GEAR

Power block (make + model)	Cc	Inc	InR	Er	ErR	X
Purse-winch (make + model)	Cc	Inc	InR	Er	ErR	X
Net (Depth and Length) & units circled	Cc	Inc	InR	Er	ErR	X
Net no of strips	Cc	Inc	InR	Er	ErR	X
Net mesh size & units circled	Cc	Inc	InR	Er	ErR	X
Brail Type	Cc	Inc	InR	Er	ErR	X
Brail mT	Cc	Inc	InR	Er	ErR	X
Live fish brailing Y/N?	Cc	Inc	InR	Er	ErR	X
Brail Change Comments	Cc	Inc	InR	Er	ErR	X

FISHING GEAR

Revise

Well Done!

RGKT ☺ / ☹

DEBRIEFER: Cross-check the data fields by questioning the observer and by reading the comments, the journal and the written report section 4.4 Electronics and 4.6 Observations

ELECTRONICS

Y / N	Cc	Inc	InR	Er	ErR	X
Usage	Cc	Inc	InR	Er	ErR	X
Advances in technology	Cc	Inc	InR	Er	ErR	X
Make	Cc	Inc	InR	Er	ErR	X
Model	Cc	Inc	InR	Er	ErR	X
Comments	Cc	Inc	InR	Er	ErR	X
VMS (systems, usage, make and model)	Cc	Inc	InR	Er	ErR	X
Communication Services (phones + fax)	Cc	Inc	InR	Er	ErR	X
Information services (weather)	Cc	Inc	InR	Er	ErR	X
Information services (websites)	Cc	Inc	InR	Er	ErR	X

OTHER OBSERVATIONS

Observations / gear / use of gear	Cc	Inc	InR	Er	ErR	X
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ELECTRONICS + OTHER OBSERVATIONS

Revise

Well Done!

RGKT 😊 / ☹️

DEBRIEFER: Cross-check the data fields by questioning the observer and by reading the comments, the journal and the written report section 4.2 Crew.

PS-1 FORM Page 2 - GENERAL INFORMATION FORM

A complete set	Cc	Inc	InR	Er	ErR	X
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STORAGE

Total possible storage	Cc	Inc	InR	Er	ErR	X
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CREW

Captain (name, yrs exp, nationality, licence no.)	Cc	Inc	InR	Er	ErR	X
Master (name, yrs exp, nationality, licence no.)	Cc	Inc	InR	Er	ErR	X
Officers (name, yrs exp, nationality)	Cc	Inc	InR	Er	ErR	X
Crew (name, yrs exp, nationality)	Cc	Inc	InR	Er	ErR	X
Comments	Cc	Inc	InR	Er	ErR	X
Total number of crew (include capt + officers)	Cc	Inc	InR	Er	ErR	X

PS-1 pg2 FORM + STORAGE + CREW

Revise

Well Done!

RGKT 😊 / ☹️

DEBRIEFER: Cross-check the data fields by questioning the observer and by reading the comments, the journal and the written report 4.7 Waste Disposal and 4,5 Safety Equipment.

Waste Disposal System

Y / N	Cc	Inc	InR	Er	ErR	X
Description	Cc	Inc	InR	Er	ErR	X

Safety Equipment

Lifejacket - provided + suitable size	Cc	Inc	InR	Er	ErR	X
Lifejacket - availability	Cc	Inc	InR	Er	ErR	X
Number of lifebuoys / life rings	Cc	Inc	InR	Er	ErR	X
Life rafts - number of people	Cc	Inc	InR	Er	ErR	X
Life rafts - inspection date + L or D	Cc	Inc	InR	Er	ErR	X
BPIRBs - 406 (total No.)	Cc	Inc	InR	Er	ErR	X
EPIRBs - 406 (No. with expired batteries)	Cc	Inc	InR	Er	ErR	X
EPIRBs - other (Total No.)	Cc	Inc	InR	Er	ErR	X
EPIRBs - other (No. with expired batteries)	Cc	Inc	InR	Er	ErR	X

WELL DRAWINGS

Drawings & comments	Cc	Inc	InR	Er	ErR	X
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PS-1 FORM pg2 WASTE, SAFETY EQUIP., WELL DRAW

Revise

Well Done!

RGKT ☺ / ☹

DEBRIEFER: Cross-check the data fields by caching the page numbers and by questioning the observer. You should also check the comments and the journal.

PS-2 FORM - DAILY LOG

A complete set	Cc	Inc	InR	Er	ErR	X
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START OF THE DAY

Ship's date and time	Cc	Inc	InR	Er	ErR	X
UTC date and time	Cc	Inc	InR	Er	ErR	X

DAILY LOG

Ship's time	Cc	Inc	InR	Er	ErR	X
Position (latitude + longitude)	Cc	Inc	InR	Er	ErR	X
Fishing position (always filled in for activity 1)	Cc	Inc	InR	Er	ErR	X
EEZ Code	Cc	Inc	InR	Er	ErR	X

PS-2 FORM + START OF DAY + DAILY LOG

Revise

Well Done!

RGKT 😊 / 😞

DEBRIEFER: Cross-check the data fields by questioning the observer and by reading the comments, the journal and written report section '5.0 Fishing Strategy (5.1 + 5.2).

ACTIVITY CODE

ACTIVITY CODE	Minimum of three	Cc	Inc	InR	Er	ErR	X
	Excessive amount (Y=observer correct)	Y	N				
	Logical (Y=observer correct)	Y	N				
	End of day codes	Cc	Inc	InR	Er	ErR	X
SET INFO.	Every set has unique code 1	Cc	Inc	InR	Er	ErR	X
	Net cleaning sets	Cc	Inc	InR	Er	ErR	X
INVESTIGATIONS	All free schools investigations recorded	Cc	Inc	InR	Er	ErR	X
	Free school investigation for every set	Cc	Inc	InR	Er	ErR	X
	Unique activity code 8	Cc	Inc	InR	Er	ErR	X
	All floating object investigations recorded	Cc	Inc	InR	Er	ErR	X
	Corresponding floating object investigation for any early morning set	Cc	Inc	InR	Er	ErR	X
	Unique activity code 9	Cc	Inc	InR	Er	ErR	X

ACTIVITY CODE

Revise

Well Done!

RGKT ☺ / ☹

DEBRIEFER: Cross-check the data fields by questioning the observer and by reading the comments, the journal and written report section ‘7.0 Environmental Conditions’.

WIND

Knots and degrees	Cc	Inc	InR	Er	ErR	X
Mostly aligned with sea state	Cc	Inc	InR	Er	ErR	X
Sea States	Cc	Inc	InR	Er	ErR	X

WIND

ReviseWell Done!RGKT 😊 / ☹

DEBRIEFER: Cross-check the data fields by questioning the observer and by reading the comments, the journal and written report section 5.0 Fishing Strategy (5.1 + 5.2).

HOW DETECT / SCHOOL ASSOCIATION CODES

There is a corresponding how detected and school association code for every:

Code 1	Cc	Inc	InR	Er	ErR	X
Code 8	Cc	Inc	InR	Er	ErR	X
Code 9	Cc	Inc	InR	Er	ErR	X
Code 10	Cc	Inc	InR	Er	ErR	X
Code 12	Cc	Inc	InR	Er	ErR	X
Code 15	Cc	Inc	InR	Er	ErR	X
Code 17	Cc	Inc	InR	Er	ErR	X

HOW DETECT / SCHOOL ASSOCIATION CODES

Revise

Well Done!

RGKT ☺ / ☹

DEBRIEFER: Cross-check the data fields by questioning the observer and by reading the comments, the journal and the GEN-3 form.

COMMENTS and Set No. - from PS-3

Comments and set no. from PS-3	Cc	Inc	InR	Er	ErR	X
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SIGHTINGS

Sightings (tallied & filled)	Cc	Inc	InR	Er	ErR	X
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GEN-3 FORM

GEN-3 FORM	Cc	Inc	InR	Er	ErR	X
Journal Page	Cc	Inc	InR	Er	ErR	X

COMMENTS/ SET NO. + SIGHTINGS + GEN-3 FORM

Revise

Well Done!

RGKT ☺ / ☹

DEBRIEFER: Cross-check the data fields by questioning the observer and checking the data.

PS-3 FORM - SET DETAILS

A complete set	Cc	Inc	InR	Er	ErR	X
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HEADER DETAILS

Set No. (from page number)	Cc	Inc	InR	Er	ErR	X
Observer (start of set date and time)	Cc	Inc	InR	Er	ErR	X
Vessel (start of set date and time)	Cc	Inc	InR	Er	ErR	X

SET SEQUENCE TIMES

if SSI observed (Obs. Time Sighted)	Cc	Inc	InR	Er	ErR	X
Set Sequence times	Cc	Inc	InR	Er	ErR	X

PS-3 FORM + HEADER DETAILS + SET SEQUENCE TIMES

DEBRIEFER: Cross-check the data fields by questioning the observer and by reading the comments and the journal and the trip report section 8.0 (8.1+8.2+8.3 + 8.4)

SET CATCH DETAILS

Brail capacity (type 1 brail)	Cc	Inc	InR	Er	ErR	X
Sum of all brails (type 1 brail)	Cc	Inc	InR	Er	ErR	X
Brail capacity (type 2 brail)	Cc	Inc	InR	Er	ErR	X
Sum of all brails (type 2 brail)	Cc	Inc	InR	Er	ErR	X
Total catch	Cc	Inc	InR	Er	ErR	X
Less bycatch	Cc	Inc	InR	Er	ErR	X
Total tuna catch	Cc	Inc	InR	Er	ErR	X
<i>Under: Observer's breakdown of total tuna catch</i>						
Y / N circled	Cc	Inc	InR	Er	ErR	X
% data fields	Cc	Inc	InR	Er	ErR	X
Number of YFT tuna + number of BET	Cc	Inc	InR	Er	ErR	X

SET CATCH DETAILS

Revise

Well Done!

RGKT 😊 / ☹️

DEBRIEFER: Cross-check the data fields by questioning the observer and by reading the comments, the journal and written report section 8.4 Bycatch Details (8.4, 8.4.1 to 8.4.8).

BYCATCH (ALL NON-TARGET SPECIES & ALL SSI LANDINGS)

Species code (species identification checked later)	Cc	Inc	InR			
Fate code	Cc	Inc	InR	Er	ErR	X
Observer (mt + number)	Cc	Inc	InR	Er	ErR	X
Vessel log (mt + number)	Cc	Inc	InR	Er	ErR	X
Total weight of bycatch (observer + vessel log)	Cc	Inc	InR	Er	ErR	X
SSI Condition : Captured	Cc	Inc	InR	Er	ErR	X
SSI Condition : Released	Cc	Inc	InR	Er	ErR	X
Comments / SSI Treatment	Cc	Inc	InR	Er	ErR	X

BYCATCH

Revise

Well Done!

RGKT 😊 / 😞

Species of Special Interest (interactions with primary gear) DNE

Species code (species identification checked later)	Cc	Inc	InR			
Gear Interaction Code	Cc	Inc	InR	Er	ErR	X
Observer (mt + number)	Cc	Inc	InR	Er	ErR	X
Condition (Captured + Released)	Cc	Inc	InR	Er	ErR	X
Comments / SSI Treatment	Cc	Inc	InR	Er	ErR	X

SSI – SSI – INTERACTIONS WITH PRIMARY GEAR

Revise

Well Done!

RGKT ☺ / ☹

DEBRIEFER: Cross-check the data fields by questioning the observer and by reading the comments, the journal and written report section Target Catch - 8.1 to 8.3.

TARGET TUNA

A: Observer estimates of total for each species caught	Cc	Inc	InR	Er	ErR	X
Observer fate	Cc	Inc	InR	Er	ErR	X
Observer mT	Cc	Inc	InR	Er	ErR	X
Vessel fate	Cc	Inc	InR	Er	ErR	X
Vessel mT	Cc	Inc	InR	Er	ErR	X
B. Observer totals (mT) discards + RCC (a+b+c)	Cc	Inc	InR	Er	ErR	X
<i>Under: Tuna retained onboard for later unloading</i>						
Fate	Cc	Inc	InR	Er	ErR	X
Obs (mt)	Cc	Inc	InR	Er	ErR	X
Vessel (mt)	Cc	Inc	InR	Er	ErR	X
Then under: RWW						
Observer (mt)	Cc	Inc	InR	Er	ErR	X
Vessel (mt)	Cc	Inc	InR	Er	ErR	X
Under : Due to gear break/bycatch mitigation						
Observer (mt)	Cc	Inc	InR	Er	ErR	X
Vessel (mt)	Cc	Inc	InR	Er	ErR	X

SSI – TARGET TUNA

DEBRIEFER: Cross-check the data fields by questioning the observer and by reading the comments, the journal and written report section Target Catch - 8.0 Catch Details.

SPECIES IDENTIFICATION

Target tuna	Cc	Inc	InR	Er	ErR	X
All juvenile tuna	Cc	Inc	InR	Er	ErR	X
All bycatch tuna	Cc	Inc	InR	Er	ErR	X

Record in the boxes below any tuna species codes that remain incorrect after debriefing

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All billfish	Cc	Inc	InR	Er	ErR	X
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Record in the boxes below any billfish species codes that remain incorrect after debriefing

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All sharks	Cc	Inc	InR	Er	ErR	X
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Record in the boxes below any shark species codes that remain incorrect after debriefing

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Other species	Cc	Inc	InR	Er	ErR	X
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Record in the boxes below any 'other' species codes that remain incorrect after debriefing

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Species of Special Interest	Cc	Inc	InR	Er	ErR	X
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Record in the boxes below any SSI species codes that remain incorrect after debriefing

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TAGS

Tags	Cc	Inc	InR	Er	ErR	X
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SPECIES ID + TAGS + COMMENTS

Revise

Well Done!

RGKT 😊 / ☹️

DEBRIEFER: Cross-check the data fields by questioning the observer and by reading the comments, the journal and written report section 9.0 Sampling.

PS-4 FORM - LENGTH FREQUENCY

A complete set	Cc	Inc	InR	Er	ErR	X
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SAMPLING DETAILS - SAMPLE TYPE

Only one ticked	Y	N				
If grab - (target no. of samples)	Cc	Inc	InR	Er	ErR	X
If spill - (brail # sampled + how many fish measured?)	Cc	Inc	InR	Er	ErR	X
If other - (use code)	Cc	Inc	InR	Er	ErR	X
Which brail size was sampled?	Cc	Inc	InR	Er	ErR	X
Brail times	Cc	Inc	InR	Er	ErR	X
No. of PS-4 forms used	Cc	Inc	InR	Er	ErR	X
Measuring Instrument	Cc	Inc	InR	Er	ErR	X
Calibrated this set	Cc	Inc	InR	Er	ErR	X
+ / - mm	Cc	Inc	InR	Er	ErR	X
Comments on sampling protocol	Cc	Inc	InR	Er	ErR	X

PS-4 FORM + SAMPLE TYPE

Revise

Well Done!

RGKT 😊 / ☹️

DEBRIEFER: Cross-check the data fields by questioning the observer and by reading the comments, the journal and written report section 9.0 Sampling.

SAMPLING DETAILS - BRAIL

Brail tallies	Cc	Inc	InR	Er	ErR	X
Brail tally total number filled	Cc	Inc	InR	Er	ErR	X
Total brails	Cc	Inc	InR	Er	ErR	X
Sum of all brails	Cc	Inc	InR	Er	ErR	X
Pattern: fullness	Cc	Inc	InR	Er	ErR	X
Pattern: samples	Cc	Inc	InR	Er	ErR	X

SAMPLING DETAILS –BRAIL

Revise

Well Done!

RGKT ☺ / ☹

DEBRIEFER: Cross-check the data fields by questioning the observer and checking the data.

LENGTH FREQUENCIES

Species Code	Cc	Inc	InR	Er	ErR	X
Length - cm	Cc	Inc	InR	Er	ErR	X
Column totals	Cc	Inc	InR	Er	ErR	X
LF data reflects sample type	Y	N				

PAGE TOTALS

Number sampled	Cc	Inc	InR	Er	ErR	X
Sum of lengths	Cc	Inc	InR	Er	ErR	X
Average length	Cc	Inc	InR	Er	ErR	X

LENGTH FREQUENCIES + PAGE TOTALS

Revise

Well Done!

RGKT 😊 / ☹️

DEBRIEFER: Cross-check the data fields by questioning the observer, by using the fish images and by reading the comments.

LENGTH MEASUREMENTS

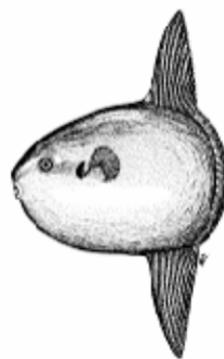
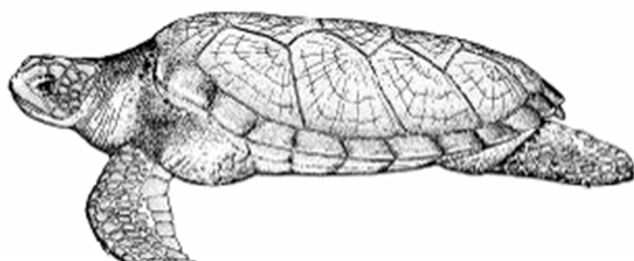
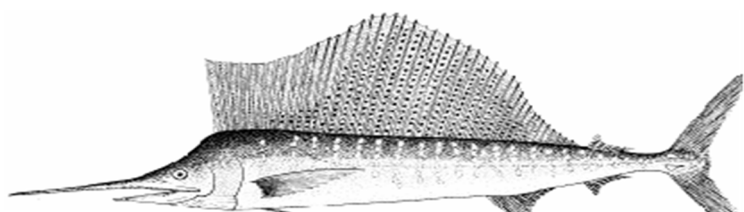
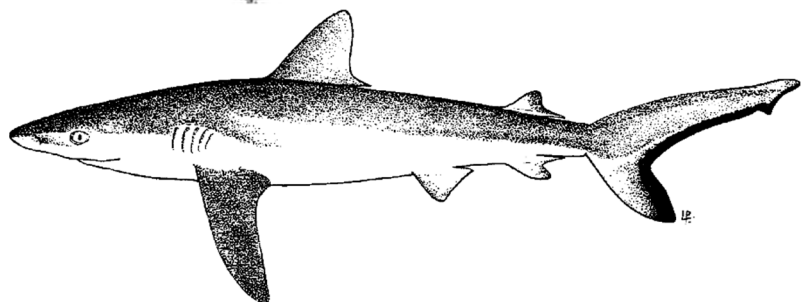
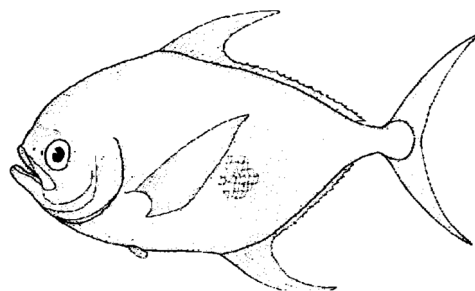
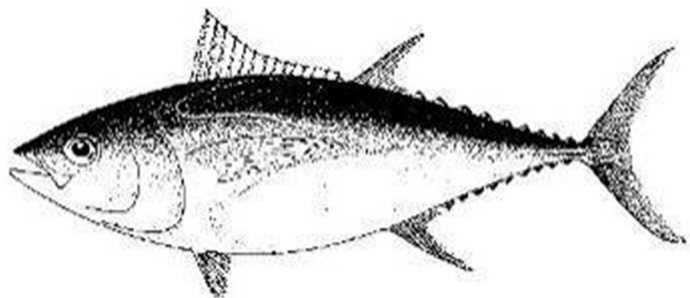
Tuna, Shark and bycatch	Cc	Er
Billfish	Cc	Er
Turtles	Cc	Er
Rays	Cc	Er
Fish with no fork in their tails	Cc	Er
Birds	Cc	Er

LENGTH MEASUREMENTS

Revise

Well Done!

RGKT ☺ / ☹



DEBRIEFER: Cross-check the data fields by questioning the observer and by reading the comments, the journal and written report section 11.0 Well loadings.

PS-5 FORM - WELL TRANSFER RECONCILIATION FORM

A complete set	Cc	Inc	InR	Er	ErR	X
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ALL FORM DATA FIELDS

Date and Time	Cc	Inc	InR	Er	ErR	X
Well activity codes	Cc	Inc	InR	Er	ErR	X
Source	Cc	Inc	InR	Er	ErR	X
Destination	Cc	Inc	InR	Er	ErR	X
Metric tonnes moved	Cc	Inc	InR	Er	ErR	X
Vessel change	Cc	Inc	InR	Er	ErR	X
New cumulative total	Cc	Inc	InR	Er	ErR	X
Recorded on logsheet	Cc	Inc	InR	Er	ErR	X
Comments	Cc	Inc	InR	Er	ErR	X
CR well numbers	Cc	Inc	InR	Er	ErR	X

PS-5 FORM

Revise

Well Done!

RGKT 😊 / ☹️

DEBRIEFER: Cross-check the data fields by questioning the observer and by reading the comments and the journal.

**GEN-1 + GEN -1 SUPPLEMENTARY FORM -
VESSEL SIGHTINGS, TRANSFER LOG**

A complete set	Cc	Inc	InR	Er	ErR	X
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VESSEL OR AIRCRAFT SIGHTINGS

DNE

Ship's time - date and time		Cc	Inc	InR	Er	ErR	X
Observer's vessel position		Cc	Inc	InR	Er	ErR	X
SIGHTED VESSEL OR AIRCRAFT	Name	Cc	Inc	InR	Er	ErR	X
	IRCS	Cc	Inc	InR	Er	ErR	X
	Flag	Cc	Inc	InR	Er	ErR	X
	Type Code	Cc	Inc	InR	Er	ErR	X
Compass bearing and distance		Cc	Inc	InR	Er	ErR	X
Action code and photo frame		Cc	Inc	InR	Er	ErR	X
Photo frame #		Cc	Inc	InR	Er	ErR	X
Comments		Cc	Inc	InR	Er	ErR	X

GEN-1 and VESSEL + AIRCRAFT SIGHTINGS

Revise

Well Done!

RGKT ☺ / ☹

DEBRIEFER: Cross-check the data fields by questioning the observer and by reading the comments and the journal.

FISH TRANSFERS, DUMPING, BUNKERING

DNE

Observer's vessel - Ship's date and time	Cc	Inc	InR	Er	ErR	X
Observer's vessel - Position	Cc	Inc	InR	Er	ErR	X
Other vessel - name	Cc	Inc	InR	Er	ErR	X
Other vessel - IRCS	Cc	Inc	InR	Er	ErR	X
Other vessel - Flag	Cc	Inc	InR	Er	ErR	X
Other vessel - Type Code	Cc	Inc	InR	Er	ErR	X

FISH TRANSFERRED

DNE

Species	Cc	Inc	InR	Er	ErR	X
Units (weight or No)	Cc	Inc	InR	Er	ErR	X
Action Code - host vessel	Cc	Inc	InR	Er	ErR	X
Comments	Cc	Inc	InR	Er	ErR	X

FISH TRANSFERS

Revise

Well Done!

RGKT ☺ / ☹

DEBRIEFER: Cross-check the data fields by questioning the observer and by reading the comments, the journal and written report section (8.4).

GEN-2 FORM - SPECIES OF SPECIAL INTEREST - VESSEL INTERACTIONS

A complete set	Cc	Inc	InR	Er	ErR	X
-----------------------	-----------	------------	------------	-----------	------------	----------

HEADER DETAILS

Observer Name	Cc	Inc	InR	Er	ErR	X
Vessel Name	Cc	Inc	InR	Er	ErR	X
Observer Trip ID Number	Cc	Inc	InR	Er	ErR	X
Page No. of	Cc	Inc	InR	Er	ErR	X

GEN-2 (Vessel Interactions) + Header Details

Revise

Well Done!

RGKT ☺ / ☹

DEBRIEFER: Cross-check the data fields by questioning the observer and by reading the comments, the journal and written report section (8.4.7).

VESSEL INTERACTION

DNE

SSI Code	Cc	Inc	InR	Er	ErR	X
Start of Interaction time	Cc	Inc	InR	Er	ErR	X
End of Interaction time	Cc	Inc	InR	Er	ErR	X
Date	Cc	Inc	InR	Er	ErR	X
Position (Latitude, Longitude)	Cc	Inc	InR	Er	ErR	X
Vessel Interaction Code	Cc	Inc	InR	Er	ErR	X
Estimate Distance from vessel (Start)	Cc	Inc	InR	Er	ErR	X
Estimate Distance from vessel (End)	Cc	Inc	InR	Er	ErR	X
Condition Code (Start)	Cc	Inc	InR	Er	ErR	X
Condition Code (End)	Cc	Inc	InR	Er	ErR	X
Estimates of SSI Length (Adults)	Cc	Inc	InR	Er	ErR	X
Estimate of SSL Length (Juveniles)	Cc	Inc	InR	Er	ErR	X
Total Numbers (Adults)	Cc	Inc	InR	Er	ErR	X
Total Numbers (Juveniles)	Cc	Inc	InR	Er	ErR	X

SSIs - SPECIES LANDED ON DECK

DEBRIEFER: Cross-check the data fields by questioning the observer and by reading the comments, the journal and written report section 8.4.7.

GEN-2 FORM - SSIs -Supplementary - Sightings

A complete set	Cc	Inc	InR	Er	ErR	X
-----------------------	-----------	------------	------------	-----------	------------	----------

HEADER DETAILS

DNE

Observer Name	Cc	Inc	InR	Er	ErR	X
Vessel Name	Cc	Inc	InR	Er	ErR	X
Observer Trip ID No.	Cc	Inc	InR	Er	ErR	X
Page No of	Cc	Inc	InR	Er	ErR	X

SIGHTINGS

DNE

Date	Cc	Inc	InR	Er	ErR	X
Position (Latitude, Longitude)	Cc	Inc	InR	Er	ErR	X
Sighting Code	Cc	Inc	InR	Er	ErR	X
Tally	Cc	Inc	InR	Er	ErR	X
Total Number	Cc	Inc	InR	Er	ErR	X
SSI Code	Cc	Inc	InR	Er	ErR	X
Species Description	Cc	Inc	InR	Er	ErR	X

GEN-2 Supplementary – SIGHTINGS

Revise

Well Done!

RGKT 😊 / ☹️

DEBRIEFER: Cross-check the data fields by questioning the observer and by reading the comments, the journal and written report section 14.0 Vessel Trip Information.

GEN-3 FORM - VESSEL TRIP MONITORING SUMMARY

A complete set	Cc	Inc	InR	Er	ErR	X
-----------------------	-----------	------------	------------	-----------	------------	----------

HEADER DETAILS

Observer programme	Cc	Inc	InR	Er	ErR	X
Trip Start Date	Cc	Inc	InR	Er	ErR	X
Trip End Date	Cc	Inc	InR	Er	ErR	X
Nationality of boarding vessel (see box on right)	Cc	Inc	InR	Er	ErR	X
Observer name, nationality, trip ID number	Cc	Inc	InR	Er	ErR	X
Vessel name	Cc	Inc	InR	Er	ErR	X
Coastal state licences	Cc	Inc	InR	Er	ErR	X
Country Reg No.	Cc	Inc	InR	Er	ErR	X
UVI, IRCS	Cc	Inc	InR	Er	ErR	X
Vessel flag	Cc	Inc	InR	Er	ErR	X
Vessel gear type	Cc	Inc	InR	Er	ErR	X

GEN-3 HEADER DETAILS

Revise

Well Done!

RGKT 😊 / ☹️

DEBRIEFER: Cross-check the data fields by questioning the observer and by reading the comments, the journal and written report section 14.0 Vessel Trip Information

Verify whether the observer correctly reported against each question, if so use 'Cc', if wrong 'Er', or if incomplete 'Inc'. If you were able to correct by questions indicate 'ErR' or InR, then make any change on the GEN-3 using your green pencil and provide your reason. If there is sufficient supporting information such as in the journal, photos, trip report or other forms and you regard it as a critical incident or an infringement also circle the '✓', to be referred for further investigation.

GEN-3 - VESSEL TRIP MONITORING - INCIDENT REPORTING

Observer rights / social behaviour	RS -a	Operator or any crew member assault, obstruct, resist, delay, refuse boarding to, intimidate or interfere with observers in the performance of their duties	Cc	Inc	InR	Er	ErR	✓
	RS -b	Request that an event not be reported by the observer	Cc	Inc	InR	Er	ErR	✓
	RS -c	Mistreat other crew	Cc	Inc	InR	Er	ErR	✓
	RS -d	Did operator fail to provide observer, ..., with food, accommodation, access to safety gear and medical facilities of reasonable standard - equivalent to those normally available to an officer onboard the vessel	Cc	Inc	InR	Er	ErR	✓
National regulations	NR -a	Fish in areas where the vessel is not permitted to fish	Cc	Inc	InR	Er	ErR	✓
	NR -b	Target species other than those they are licenced to target	Cc	Inc	InR	Er	ErR	✓
	NR -c	Use a fishing method other than the method the vessel was designed or licensed	Cc	Inc	InR	Er	ErR	✓
	NR -d	Not display or present a valid (and current) licence document onboard	Cc	Inc	InR	Er	ErR	✓
	NR -e	Transfer or transship fish from or to another vessel	Cc	Inc	InR	Er	ErR	✓
	NR -f	Was involved in bunkering activities	Cc	Inc	InR	Er	ErR	✓
	NR -g	Fail to stow fishing gear when entering areas where vessel is not authorised to fish	Cc	Inc	InR	Er	ErR	✓
WCPFC CMMS	WC -a	Fail to comply with any Commission Conservation and Management Measures (CMMS)	Cc	Inc	InR	Er	ErR	✓
	WC -b	High-grade the catch	Cc	Inc	InR	Er	ErR	✓
	WC -c	Fish on FAD during FAD Closure	Cc	Inc	InR	Er	ErR	✓
Logsheets recording - Position	LP -a	Inaccurately record vessel position on vessel log sheets for sets, hauling and catch	Cc	Inc	InR	Er	ErR	✓
	LP -b	Fail to report vessel positions to countries, where required when entering and leaving an EEZ	Cc	Inc	InR	Er	ErR	✓
Logsheets recording - Catch	LC -a	Inaccurately record retained "Target Species" in the Vessel logs [or weekly reports]	Cc	Inc	InR	Er	ErR	✓
	LC -b	Inaccurately record "Target Species" Discards	Cc	Inc	InR	Er	ErR	✓
	LC -c	Record target species inaccurately [eg. combine bigeye/yellowfin/skipjack catch]	Cc	Inc	InR	Er	ErR	✓
	LC -d	Not record bycatch discards	Cc	Inc	InR	Er	ErR	✓
	LC -e	Inaccurately record retained bycatch Species	Cc	Inc	InR	Er	ErR	✓
	LC -f	Inaccurately record discarded bycatch species	Cc	Inc	InR	Er	ErR	✓
SSIs	SI -a	Land on deck Species of Special Interest (SSIs)	Cc	Inc	InR	Er	ErR	✓
	SI -b	Interact (not land) with SSIs	Cc	Inc	InR	Er	ErR	✓
Pollution	PN -a	Dispose of any metals, plastics, chemicals or old fishing gear	Cc	Inc	InR	Er	ErR	✓
	PN -b	Discharge any oil	Cc	Inc	InR	Er	ErR	✓
	PN -c	Lose any fishing gear	Cc	Inc	InR	Er	ErR	✓
	PN -d	Abandon any fishing gear	Cc	Inc	InR	Er	ErR	✓
	PN -e	Fail to report any abandoned gear	Cc	Inc	InR	Er	ErR	✓
Sea Safety	SS -a	Fail to monitor international safety frequencies	Cc	Inc	InR	Er	ErR	✓
	SS -b	Carry out-of-date safety equipment	Cc	Inc	InR	Er	ErR	✓

GEN-3 INFRINGEMENTS

Revise

Well Done!

RGKT 😊 / 😞

DEBRIEFER: Cross-check the data fields by questioning the observer and by reading the comments, the journal and written report section 14.0 Vessel Trip Information

GEN-3 FORM - page 2 - TRIP MONITORING SUMMARY

A complete set	Cc	Inc	InR	Er	ErR	X
----------------	----	-----	-----	----	-----	---

EXPLANATION

Description is clear	Cc	Inc	InR	Er	ErR	X
Journal Page numbers indicated	Cc	Inc	InR	Er	ErR	X
Debriefing Status - Debriefers - is this up-to-date and correct?	Y	N				
Signature & Date	Cc	Inc	InR	Er	ErR	X

GEN-3 pg2 FORMS, EXPLANATION, SIGNATURE

DEBRIEFER: Ask the observer whether he was asked to collect this data, it may not be a part of the duties for this trip. Cross-check the data fields by questioning the observer and by reading the comments, the journal and written report section 13.0 General.

GEN-4 FORM - CONVERSION FACTORS

A complete set	Cc	Inc	InR	Er	ErR	X
----------------	----	-----	-----	----	-----	---

HEADER DETAILS

DNE

Measuring Instrument	Cc	Inc	InR	Er	ErR	X
Make Model and Capacity of Scales	Cc	Inc	InR	Er	ErR	X
Ship's start and ship's end : Date & time	Cc	Inc	InR	Er	ErR	X

DETAILS OF WEIGHTS & MEASUREMENTS

DNE

Set number & ships's time	Cc	Inc	InR	Er	ErR	X
Label number and species Code	Cc	Inc	InR	Er	ErR	X
Lengths	Cc	Inc	InR	Er	ErR	X
Weights	Cc	Inc	InR	Er	ErR	X
Processed Weights	Cc	Inc	InR	Er	ErR	X
Landed weight	Cc	Inc	InR	Er	ErR	X
Comments	Cc	Inc	InR	Er	ErR	X

GEN-4 FORMS + ALL DATA FIELDS

Revise

Well Done!

RGKT ☺ / ☹

DEBRIEFER: Cross-check the data fields by questioning the observer and by reading the comments, the journal and written report section 5.0, 5.1.

GEN-5 FORM - FAD INFORMATION RECORD

DNE

A complete set	Cc	Inc	InR	Er	ErR	X
----------------	----	-----	-----	----	-----	---

INVESTIGATION INFORMATION

DNE

Date and time	Cc	Inc	InR	Er	ErR	X
Set number	Cc	Inc	InR	Er	ErR	X
Object Number	Cc	Inc	InR	Er	ErR	X
Origin of FAD	Cc	Inc	InR	Er	ErR	X
Deployment Position	Cc	Inc	InR	Er	ErR	X

FAD

DNE

FAD as found	Cc	Inc	InR	Er	ErR	X
Beacon/FAD lifted	Cc	Inc	InR	Er	ErR	X
FAD as left	Cc	Inc	InR	Er	ErR	X

PS-5, INVESTIGATION INFO. + FAD

Revise

Well Done!

RGKT 😊 / ☹

FAD MATERIALS

DNE

Main materials	Cc	Inc	InR	Er	ErR	X
Net/ mesh size	Cc	Inc	InR	Er	ErR	X
Attachments	Cc	Inc	InR	Er	ErR	X
Max est. depth	Cc	Inc	InR	Er	ErR	X
FAD length	Cc	Inc	InR	Er	ErR	X
FAD width	Cc	Inc	InR	Er	ErR	X
Buoy serial number	Cc	Inc	InR	Er	ErR	X
Beacon or FAD ID marking	Cc	Inc	InR	Er	ErR	X

SPECIES OF SPECIAL INTEREST

SSI Seen	Cc	Inc	InR	Er	ErR	X
SSI Trapped	Cc	Inc	InR	Er	ErR	X

OTHER

DNE

Comments / Change details	Cc	Inc	InR	Er	ErR	X
Diagrams	Cc	Inc	InR	Er	ErR	X

FAD MATERIALS + SSIs + OTHER

Revise

Well Done!

RGKT ☺ / ☹

DEBRIEFER: Cross-check the data fields by questioning the observer and by reading the comments, the journal and written report section 4.7 Waste Disposal System and 13.0 General

GEN-6 - POLLUTION REPORT

A complete set	Cc	Inc	InR	Er	ErR	X
-----------------------	-----------	------------	------------	-----------	------------	----------

INCIDENT DETAILS

DNE

Ship's date and time	Cc	Inc	InR	Er	ErR	X
Position	Cc	Inc	InR	Er	ErR	X
EEZ / Harbour	Cc	Inc	InR	Er	ErR	X
Wind direction + speed	Cc	Inc	InR	Er	ErR	X
Sea conditions and current	Cc	Inc	InR	Er	ErR	X
Observer's vessel activity	Cc	Inc	InR	Er	ErR	X
Name of offending vessel	Cc	Inc	InR	Er	ErR	X
IRCS and type of vessel	Cc	Inc	InR	Er	ErR	X
Your position from offending vessel (compass + distance)	Cc	Inc	InR	Er	ErR	X

WASTE DUMPED OVERBOARD

DNE

Material ticked	Cc	Inc	InR	Er	ErR	X
Describe type	Cc	Inc	InR	Er	ErR	X
Describe quantity	Cc	Inc	InR	Er	ErR	X

OIL SPILLAGES AND LEAKAGES

DNE

Source ticked	Cc	Inc	InR	Er	ErR	X
Visual appearance / colour	Cc	Inc	InR	Er	ErR	X
Describe area and quantity	Cc	Inc	InR	Er	ErR	X

ABANDONED or LOST FISHING GEAR

DNE

Activity ticked	Cc	Inc	InR	Er	ErR	X
Describe gear	Cc	Inc	InR	Er	ErR	X
Estimate quantity	Cc	Inc	InR	Er	ErR	X
Other comments	Cc	Inc	InR	Er	ErR	X

QUESTIONS

DNE

Y / N	Cc	Inc	InR	Er	ErR	X
Photo Frame	Cc	Inc	InR	Er	ErR	X

GEN-6 FORM (all data fields)

Revise

Well Done!

RGKT 😊 / 😞

TRIP RECONCILIATION - SUP-3 FORM

A complete set	Cc	Inc	InR	Er	ErR	X
All travel details data fields	Cc	Inc	InR	Er	ErR	X

ADVANCES AND CLAIMS- SUP-4 FORM

A complete set	Cc	Inc	InR	Er	ErR	X
All advances and claims data fields	Cc	Inc	InR	Er	ErR	X

SUPPLEMENTARY FORMS

Revise

Well Done!

RGKT ☺ / ☹

DEBRIEFER: TAG RECOVERY: Cross-check the data fields by questioning the observer and by reading the comments, the journal and written report section 13.0 GENERAL. (P.T.O)

TAG RECOVERY FORM / MULTIPLE TAG RECOVERY FORM

A complete set	Cc	Inc	InR	Er	ErR	X
-----------------------	-----------	------------	------------	-----------	------------	----------

CRITICAL TAG INFORMATION

DNE

Tag number (tag # is in repeating boxes for multi-tag form)	Cc	Inc	InR	Er	ErR	X
Date returned or date when tag found	Cc	Inc	InR	Er	ErR	X
Where found	Cc	Inc	InR	Er	ErR	X
Activity when found or process when found	Cc	Inc	InR	Er	ErR	X
Well number	Cc	Inc	InR	Er	ErR	X

FISH INFORMATION (For multiple tag form, check through all repeating boxes)

DNE

Species	Cc	Inc	InR	Er	ErR	X
Species Reliability	Cc	Inc	InR	Er	ErR	X
Fork length	Cc	Inc	InR	Er	ErR	X
How measured	Cc	Inc	InR	Er	ErR	X
Who measured	Cc	Inc	InR	Er	ErR	X
Fish Processed state when measured	Cc	Inc	InR	Er	ErR	X
Fish weight	Cc	Inc	InR	Er	ErR	X
How weighed	Cc	Inc	InR	Er	ErR	X
Fish processed state when weighed	Cc	Inc	InR	Er	ErR	X

FISH CATCH INFORMATION

DNE

Date caught or date of catch (exact / estimated)	Cc	Inc	InR	Er	ErR	X
Latitude of catch (exact / estimated)	Cc	Inc	InR	Er	ErR	X
Longitude of catch (exact / estimated)	Cc	Inc	InR	Er	ErR	X
Describe fishing areas	Cc	Inc	InR	Er	ErR	X

FISHERY INFORMATION

DNE

Vessel name	Cc	Inc	InR	Er	ErR	X
Flag	Cc	Inc	InR	Er	ErR	X
Fishing method	Cc	Inc	InR	Er	ErR	X
School type	Cc	Inc	InR	Er	ErR	X

CARRIER INFORMATION

DNE

Carrier name	Cc	Inc	InR	Er	ErR	X
Carrier flag	Cc	Inc	InR	Er	ErR	X
Date of transshipment	Cc	Inc	InR	Er	ErR	X
Location of transshipment	Cc	Inc	InR	Er	ErR	X
Transshipment position	Cc	Inc	InR	Er	ErR	X

FINDER INFORMATION

DNE

Finder's name	Cc	Inc	InR	Er	ErR	X
Finder's address	Cc	Inc	InR	Er	ErR	X
Port of recovery or country of recovery	Cc	Inc	InR	Er	ErR	X
Information received	Cc	Inc	InR	Er	ErR	X
Tag provided with this form	Cc	Inc	InR	Er	ErR	X
Form completed by	Cc	Inc	InR	Er	ErR	X

TAG RECOVERY FORM

Revise

Well Done!

RGKT 😊 / ☹️

PS WRITTEN REPORT - (Refer to the Written Report Assessment Checklist Template)

1.0	Background	Incomplete	Weak	Good	Very Good	Excellent
2.0	Cruise Summary	Incomplete	Weak	Good	Very Good	Excellent
3.0	Data collected	Incomplete	Weak	Good	Very Good	Excellent
4.0	Vessel + Crew Details	Incomplete	Weak	Good	Very Good	Excellent
5.0	Fishing Strategy	Incomplete	Weak	Good	Very Good	Excellent
6.0	Chain of Custody	Incomplete	Weak	Good	Very Good	Excellent
7.0	Environmental Conditions	Incomplete	Weak	Good	Very Good	Excellent
8.0	Catch Details	Incomplete	Weak	Good	Very Good	Excellent
9.0	Sampling	Incomplete	Weak	Good	Very Good	Excellent
10.0	Other Projects	Incomplete	Weak	Good	Very Good	Excellent
11.0	Well Loading	Incomplete	Weak	Good	Very Good	Excellent
12.0	Vessels' Own Data Collection	Incomplete	Weak	Good	Very Good	Excellent
13.0	General	Incomplete	Weak	Good	Very Good	Excellent
14.0	Vessel Trip Monitoring	Incomplete	Weak	Good	Very Good	Excellent
15.0	Problems Encountered	Incomplete	Weak	Good	Very Good	Excellent
16.0	Conclusions / Recommendations	Incomplete	Weak	Good	Very Good	Excellent
17.0	Acknowledgements	Incomplete	Weak	Good	Very Good	Excellent

THE JOURNAL

Dates	Incomplete	Weak	Good	Very Good	Excellent
Times	Incomplete	Weak	Good	Very Good	Excellent
Page Numbers	Incomplete	Weak	Good	Very Good	Excellent
Headings	Incomplete	Weak	Good	Very Good	Excellent
Chronological Order	Incomplete	Weak	Good	Very Good	Excellent
Information Provided	Incomplete	Weak	Good	Very Good	Excellent
Sufficient Information	Incomplete	Weak	Good	Very Good	Excellent
New day / New page	Incomplete	Weak	Good	Very Good	Excellent
Hand writing	Incomplete	Weak	Good	Very Good	Excellent

DATA PRESENTATION

Directly	Cc	Er
Clear and legible	Cc	Er
One Response	Cc	Er
Vague data	Cc	Er
Comments	Cc	Er
Pencil (not pen)	Cc	Er
Previous data collection standards	Cc	Er

Data Submission

Within 7 days time frame	Y / N
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WRITTEN REPORT + JOURNAL + PRESENTATION

Revise

Well Done!

RGKT 😊 / ☹️